

TOWN OF PHELPS  
VILAS COUNTY, WISCONSIN

**RESOLUTION No. 2009-01 - USE OF STREETS AND ALLEYS**

A Resolution providing for the use of streets and alleys by the Phelps Sanitary District No. 1  
(Village, City, or Sewerage District)  
a Water and/or Sewerage Utility for the purpose of construction, operation and maintenance of the  
proposed utility system(s).

WHEREAS, the above stated utility intends to construct, operate, and maintain water and/or  
sewerage system(s) and,

WHEREAS, the lines and appurtenances for the above system(s) will be upon the property and  
under the streets and alleys owned by the

TOWN OF PHELPS  
(Village, City, or Township)


NOW, THEREFORE, BE IT RESOLVED, that the TOWN OF PEHLPS  
(Village, City or Township)

DOES HEREBY grant a perpetual easement to the Phelps Sanitary District No. 1  
a Water and/or Sewerage Utility for the use of streets and alleys for purposes of construction, operating  
and maintenance of the lines and appurtenances of the Water and/or Sewerage system(s). The following  
described real estate shall be used for construction, operation and maintenance of the lines and  
appurtenances of the water and/or sewerage system. (PW-172)  
(Lagoon, Well Site, Treatment Plant, etc.)

Moved by Eugene Mc. Caslin

Seconded by Donna Brand, that the foregoing resolution be  
adopted. Motion carried.

Dated this 9<sup>th</sup> day of February, 2009

  
(Chairman)

ATTEST:  
Nancy Steenport  
(Clerk or Secretary)

RESOLUTION 2009-02

PHELPS BUILDING COMMITTEE  
STATEMENTS OF PURPOSE, VISION & MISSION

WHEREAS, the Phelps Town Board of Supervisors appointed citizens to be on the Phelps Building Committee, and

WHEREAS, this Phelps Building Committee has created the following statements to give purpose, vision and mission to their efforts,

Mission

The Town of Phelps Building Committee is a group of concerned citizens of the Town of Phelps acting in an advisory capacity to the Phelps Town Board. This committee will council the Town Board in matters concerning all existing and future Town owned buildings and structures.

Purpose

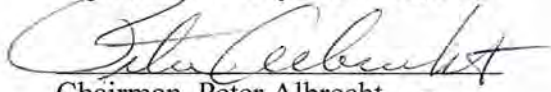
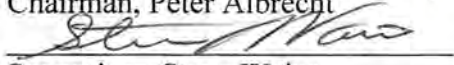
- To address the maintenance of existing town of Phelps owned building and structures
- To plan for and advise the Town Board of new Town owned buildings and structures
- To advise the Phelps Town Board regarding the financial requirements of any project, including but not limited to the availability of outside resources
- Work with businesses, service organizations and citizens to obtain non tax payer financing whenever practical

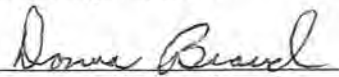
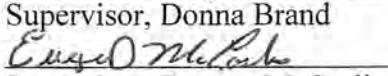
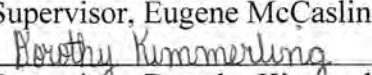
Vision

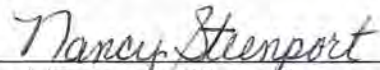
The citizens that make up the Town of Phelps Building Committee have a vision of Phelps that residents would be pleased to call home and where visitors will want to return. This can only happen if Phelps is able to provide the needed facilities that our residents can be proud of and will keep them here and our guests coming back.

THEREFORE, BE IT RESOLVED, that the Phelps Town Board supports the mission, purpose and vision of the Phelps Building Committee which were all approved at the Regular Town Board Meeting, held on Monday, January 12, 2009.

Signed this 9<sup>th</sup> day of March, 2009

  
Chairman, Peter Albrecht  
  
Supervisor, Steve Waier

  
Supervisor, Donna Brand  
  
Supervisor, Eugene McCaslin  
  
Supervisor, Dorothy Kimmerling

Attested:   
Clerk/Treasurer, Nancy Steenport

MUTUAL AID BOX ALARM SYSTEM AGREEMENT

RESOLUTION NO. 2009-03

WHEREAS, the Wisconsin Statute 66.0301(2) authorizes any municipality to contract with other municipalities and with federally recognized Indian tribes and bands in this state for the receipt or furnishing of services, such as fire protection and emergency medical services. Such a contract may be with municipalities of another state, as provided in Wisconsin Statute 66.0303(3)(b); and

WHEREAS, the Wisconsin Statute, 166.03(2)(a)3, provides that the standards for fire, rescue, and emergency medical services shall include the adoption of the intergovernmental cooperation Mutual Aid Box Alarm System (MABAS) as a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency response throughout Wisconsin and neighboring states; and

WHEREAS, the Attorney General of the State of Wisconsin must approve any agreement between a Wisconsin municipality and a municipality of another state, and said agreement was approved by the Attorney General of the State of Wisconsin on December 22, 2000; and

WHEREAS, said agreement was submitted to the governor of the State of Wisconsin for his concurrence, which was obtained and later adopted under Wisconsin Statute 66.0303(3) (a) and (b); and

WHEREAS, the Town of Phelps believes that intergovernmental cooperation for purposes of public safety and protection should be encouraged and that the Mutual Aid Box Alarm (MABAS) Agreement would afford these benefits to county residents by coordinating fire protection and emergency medical services, as recommended in Resolution 2009-03, March 9, 2009; and

WHEREAS, it is in the best interest of the Town of Phelps to enter into the proposed Mutual Aid Box Alarm System (MABAS) Agreement to provide for the coordination of fire protection and emergency medical services in the event of a large scale emergency, natural disaster, or man-made catastrophe.

NOW, THEREFORE, BE IT RESOLVED, that the Mutual Aid Box Alarm System (MABAS) Agreement, a copy of which is attached hereto and incorporated herein by reference, is hereby approved and the town Chairman and town Clerk, be authorized to execute the same on behalf of the Town of Phelps

Dated this 9<sup>th</sup> day of March, 2009

Town of Phelps

By: Peter Albrecht  
Peter Albrecht, Town Chairman

Attest: Nancy Steenport  
Nancy Steenport, Town Clerk

TOWN OF PHELPS

VILAS COUNTY, WISCONSIN

RESOLUTION 2009-04

RESOLUTION TO ESTABLISH A DRUG-FREE WORKPLACE POLICY

WHEREAS, the Town of Phelps wishes to establish a Drug-Free Workplace Policy for all of its employees;  
and

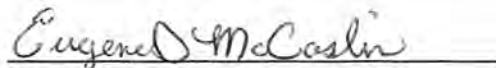
WHEREAS, said policy has been reviewed by the Phelps Town Board.

NOW, THEREFORE, BE IT RESOLVED that the Phelps Town Board does hereby establish a Drug-Free  
Workplace for all Town employees, as attached.

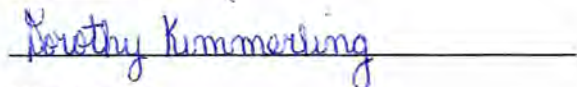
DATED THIS 23rd DAY OF February, 2009



CHAIRMAN



SUPERVISOR



SUPERVISOR

\_\_\_\_\_

SUPERVISOR



SUPERVISOR

\_\_\_\_\_

SUPERVISOR

ATTEST:



CLERK/TREASURER

DRUG-FREE WORKPLACE POLICY

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The Town of Phelps has a responsibility to provide a healthy, safe and productive environment for Town Employees, citizens doing business with the Town, and visitors. The Town recognizes that the use and abuse of alcohol and drugs are major problems in society that also exist in the workplace. Individuals who use, or are under the influence of drugs or alcohol while at work present an obvious and unacceptable threat to their own safety and health, and that of their fellow employees, citizens and visitors with who they come in contact. The use/abuse of drugs and alcohol has a detrimental effect on performance/productivity, and could lead to an increase in certain employee related costs to the Town.

In order to protect the health, safety and welfare of its employees, and that of the residents of the Town of Phelps, the Town requires that all employees report to work free of drugs, intoxicants, alcohol, narcotics or any other controlled substance. The Town further prohibits the unlawful manufacture, distribution, dispensation, possession or use of controlled substances, alcohol or drug paraphernalia by employees (1) while on Town property, (2) when operating or riding in any Town vehicle/equipment, or (3) while on duty.

It is the intent of the Town, under this policy, to fully comply with the federal Drug-Free Workplace Act of 1988, 41 U.S.C. 701 et seq., and to maintain a drug-free workplace for its employees. It is also the Town's intent to assist employees who may be experiencing problems with alcohol or drug abuse. The implementation of this policy will address, in a positive manner, the needs of employees and their families, who may be suffering from alcohol or drug abuse and at the same time enhance the health and safety of employees, as well as their productivity.

All Town employees, as a condition of their employment, must strictly abide by this policy. It must be clearly understood that any employee violating this policy will be subject to discipline, up to and including discharge.

However, the use of a controlled substance for a current health condition, as prescribed by a medical or dental practitioner licensed to prescribe controlled substances, and where properly taken, shall not subject an employee to discipline. If an employee reasonably expects that such use will impair normal functioning or employee safety, such employee must report the same to his/her supervisor.

All employees experiencing an alcohol or drug problem are encouraged to voluntarily seek assistance available to them through the Town's health insurance program. Such assistance is designed to be confidential and will in no way affect job security or opportunities for advancement. Implementation of this policy will not, however, result in any privileges or exemptions from accepted levels of job performance (quality or quantity of work, attendance, conduct, reliability, etc.)

As required by the Drug-Free Workplace Act of 1988, all employees must notify the Town, in writing, of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction. The Town will notify the appropriate federal agency within ten (10) calendar days after receiving actual notice of such conviction. The Town is also required under the Act to take on of the following actions within thirty (30) days of receiving notice under this paragraph:

- a. Take appropriate disciplinary action against such employee, up to and including discharge;
- b. Require such employee to participate satisfactorily in an approved drug abuse counseling, rehabilitation, at the employee's expense and/or pursuant to the provisions of the Town's health insurance program.

The Town has established a drug-free awareness program to inform employees about this policy, the dangers of drug abuse in the workplace, and the availability of a drug or alcohol counseling program. A copy of this policy will be distributed to all employees.

If you have any questions about this policy, contact the Town Clerk.

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02/2009

TOWN OF PHELPS

DRUG-FREE WORKPLACE POLICY

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**DRUG-FREE WORKPLACE POLICY RECEIPT**

**TO ALL TOWN OF PHELPS EMPLOYEES:**

**Please sign and date below. Return receipt to the Town Clerk.**

**I hereby acknowledge that I have received a copy of the Town of Phelps Drug-Free Workplace Policy.**

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**Employee Signature**

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**Date**

TOWN OF PHELPS, VILAS COUNTY, WISCONSIN  
RESOLUTION 2009-05  
OPPOSING PROPOSED CHANGES TO WISCONSIN PREVAILING WAGE LAW

Whereas, Governor Doyle's proposed biennial state budget, AB 75, proposes to make the prevailing wage law applicable to any public work contract over \$2,000; and

Whereas, under the current law the prevailing wage requirements only apply to multiple trade public works projects over \$234,000 and single trade public works projects over \$48,000; and

Whereas, reducing the threshold to \$2,000 will increase the cost of small public works projects previously exempted from the prevailing wage requirement; and

Whereas, the cost increase to pay prevailing wages on all public works projects over \$2,000 will force municipalities to reduce the number of and/or size of public works projects or raise taxes to meet the increased costs, which is an increased burden on property taxpayers; and

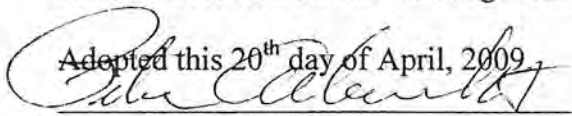
Whereas, the Governor's proposed state budget also for the first time proposes to make the prevailing wage law applicable to private projects that receive public financing; and

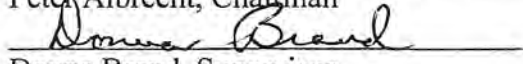
Whereas, the requirement to pay prevailing wage on all public works projects over \$2,000 will take away the competitive advantage that many smaller local contractors have on smaller public works projects over larger contractors from outside the immediate community, thus hurting the local economy in these communities while still increasing the costs of these projects; and

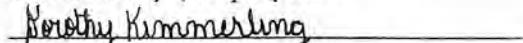
Whereas, the proposed changes to the prevailing wage law in the state budget are non-fiscal policy changes that only affect local government and should be introduced as a separate legislative bill rather than be included in the state budget; and

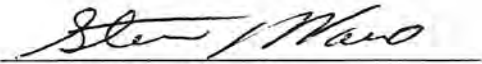
Now, Therefore, Be It Resolved, that the board of the Town of Phelps, Vilas County, Wisconsin, opposes the changes to the prevailing wage law included in Governor Doyle's state budget proposal, AB 75, and hereby urges the Wisconsin State Legislature to remove these items from the budget bill.

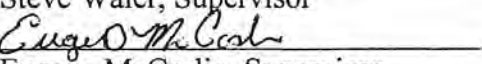
Adopted this 20<sup>th</sup> day of April, 2009

  
Peter Albrecht, Chairman

  
Donna Brand, Supervisor

  
Dorothy Kimmerling, Supervisor

  
Steve Waier, Supervisor

  
Eugene McCaslin, Supervisor





## **Town of Phelps Public Participation Plan**

### **I. Background**

The Town recognizes the need to engage the public in the comprehensive planning process. This document sets forth the techniques the Town will use to meet the goal of public participation. Therefore, this Public Participation Plan forms the basic framework for achieving an interactive dialogue between citizens, local decision makers, elected officials, and other interested parties.

The creation of the Public Participation Plan is a task required in meeting the requirements of Wisconsin's Comprehensive Planning Legislation (State Statute 66.1001). As the planning process develops, additional steps may be taken to involve the public.

### **II. Objectives**

The following is a list of objectives for the public participation plan:

- That the residents, land owners, and other interested parties become fully aware of the importance of participating in the development of the Comprehensive Plan.
- That the public has opportunities to provide their input to the plan process.
- That the public has access to all written information and all maps created throughout the planning process.
- That there is input from the broadest range of perspectives and interests in the community possible.
- That input is elicited through a variety of means (electronic, printed, and oral) in such a way that it may be carefully considered and incorporated into the process.
- That this process of public involvement strengthens the sense of community.

The goal will be to inform, consult and involve the public and the communities served during each phase of the planning process. Hopefully, this will help balance the issues related to private property rights.

### **III. Techniques**

The public participation plan for the comprehensive planning process will incorporate the following:

1. All meetings for the planning process will be posted and open to the public.
2. Plan meeting handouts will be maintained by the Town and available for review by the public.
3. When the draft plan is prepared it will be available at Town Hall, the library, and on a website.
4. The draft plan will be distributed to all surrounding communities for comment.
5. A Public Hearing will be held prior to plan adoption by the Town Board.

Sample text for mailing card...  
(make any additions or deletions as you like)

The Town of Phelps has begun the process of developing a comprehensive plan. That plan will serve as guide for future decision making in the areas of natural resources, housing, transportation, utilities and community facilities, economic development, intergovernmental cooperation, and land use.

During this process the Town will be holding a series of public meetings, as well as a public hearing when a draft plan is prepared. A Plan Commission has been created to guide the development of the plan.

Your participation is encouraged.

For further information on the plan, contact the Town Hall.

TOWN OF PHELPS

RESOLUTION TO AMEND INTERGOVERNMENTAL COOPERATION AGREEMENT

RESOLUTION #2010-01

**WHEREAS**, the Town of Phelps, Vilas County, Wisconsin is a signatory to, and member of, the Landfill Venture Group, which group is an Intergovernmental Cooperation Commission formed and authorized under the provisions of §66.0301 (§66.30) Wis. Stats.; the purpose of which is to operate a solid waste disposal facility consisting of a landfill, various associated buildings and equipment related to said facility; which facility has been constructed and is being operated successfully; **and**

**WHEREAS**, an agreement was entered into by and between the Town of Phelps and various other towns and cities of Vilas County, Wisconsin, entitled "Intergovernmental Cooperation Agreement"; **and**

**WHEREAS**, the Commission has determined it is necessary to expand the facility and to borrow funds to do so; the aforesaid agreement, and in Article Eight thereof, permits the Commission to pledge Revenue Bonds provided that if it does so each Member Municipality will issue its General Obligation Security to the Commission to secure its proportionate share of the principal amount of the Commission's Revenue Bond; **and**

**WHEREAS**, the Commission has recommended that the Agreement must be amended to eliminate the requirement that Member Municipalities issue General Obligation Securities in the event of Commission borrowing, which the town board of the Town of Phelps feels is appropriate.

**NOW, THEREFORE; IT IS HEREBY RESOLVED** by the Town Phelps of Vilas County, Wisconsin that the Intergovernmental Cooperation Agreement as described herein be amended to provide that Member Municipalities must issue General Obligation Securities to the Commission only if required by the Commission.

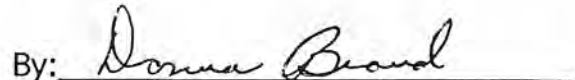
That a copy of Amendment #1 to Intergovernmental Cooperation Agreement is attached hereto, made a part hereof, and hereby approved by this resolution.

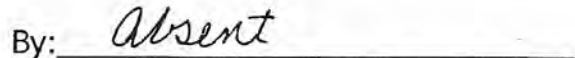
**IT IS HEREBY FURTHER RESOLVED** that the Commission is authorized to borrow funds as a construction loan to expand the facility.

Dated this 18th day of January, 2010.

Town of Phelps

By:   
Chairman, Peter Albrecht

By:   
Supervisor, Donna Brand

By:   
Supervisor, Dorothy Kimmerling

By:   
Supervisor, Eugene McCaslin

By:   
Supervisor, Steve Waier