

**Town of Phelps, Vilas County, Wisconsin
PO Box 157, Phelps, WI 54554**

**MINUTES OF PHELPS TOWN BOARD
MONDAY, NOVEMBER 12, 2012
PHELPS FIRE STATION**

1. Call Meeting To Order: Chairman Snook called the meeting to order at 7 pm.
2. Roll Call/Quorum Call: Supervisors present were: Brand, Kimmerling, Waier, and Clerk/Treasurer Hiller. Excused absence: Lorin Johnson. Also in attendance were 13 citizens.
3. Pledge Of Allegiance: was recited.
4. Verification Of Public Notice By Town Board: The meeting was posted at the Phelps Community Center, First National Bank-Phelps Branch, Phelps Convenience Center, and emailed to the Vilas County News Review.
5. Approval Of Prior Meeting Minutes: Supervisor Waier moved to approve the October 8, 16, 25, 28 and November 8, 2012 Board minutes. Supervisor Kimmerling seconded the motion. All voting aye, motion carried.
6. Approve Agenda to be discussed in any order at the discretion of the Chair:
7. Read Correspondence: None

Monthly Operations Reports Are As Follows:

8. Chairman/Supervisors' Report: Chairman Snook reported the following:
 - Chairman & Clerk/Treasurer did computer training for the new town website;
 - Met with John Barron regarding the DOT Hwy 17 project and the significant over engineering charges billed to the town which we intend to challenge these charges;
 - Showed nursing home to commercial developer Jeff Visner and Vilas Economic Development Director Ken Stubbe. Also showed it to Matt Collins of Senior Bay Realty out of Madison. Both left very optimistic and would get back after crunching some numbers and would like a first right of refusal option;
 - Chairman, Lorin Johnson, & April Crass participated in a broad band focus group study put on by UW-Extension. One of the contacts made at the study was Brent McFarland who works for the Lac Du Flambeau Tribe and he made a recommendation that towns engage the tribes as they have access to financial resources that towns do not and would be happy to collaborate.
 - Town Board has completed the proposed 2013 budget and is currently available at the clerk's office and will be posted on the website shortly.
9. Clerk/Treasurer's Report: Supervisor Waier moved to approve the clerk/treasurers report. Chairman Snook seconded the motion. All voting aye, carried.
10. Library Report: June Franzen reported the following:
 - Library Board of Trustees met and interviewed three applicants for the Director's position and has offered this position to Kaye Petts.
 - Since the Clerk's position will now be vacant, the board is currently seeking applicants for that position which will be advertised in the Vilas County News Review and the Border Bulletin;

- As of October 23rd, the library circulation system has migrated from Merlin to Sierra and feel very comfortable with the change;
- The library will be showing the movie “Brave” on Wednesday, November 14th at 2 pm at the Town Hall;
- The Director will be attending a meeting in Ashland on November 15th regarding whether it would be fiscally possible to start a pool of eBooks for the NWLS member libraries to augment the state pool;
- A report on their funding library checking account and donations/expenses was submitted.

11. Constable’s Report: No report

12. Park Commission’s Report: A written report was submitted by Todd Bierman and can be found in the clerk’s office.

13. Town Crew Foreman’s Report: Jay Banaszynski reported that the snow fencing is going up, the salt shed is full and new tires are on the trucks. Loader and grader tires are also fixed and have been working on the washouts from the heavy rain this past weekend. Driveways were also completed on Strong and Deerskin Roads due to the construction.

14. Sanitary District Report: John Barron submitted a written report which can be found in the clerk’s office.

15. Fire Chief’s Report: Steve Waier reported that it has been quiet. The new truck should be coming sometime in December. The deal with Kenny Cox on the necessary land for the second fire station, (which is an acre in a half which is off of Reserve Road or STH 17), is pretty much a done deal . This will have to be presented to the Electors.

16. Ambulance Supervisor’s Report: Carole Selin reported that they had ten runs in October and six so far in November. The new EMT has passed her test, so there will now be ten on her squad. The basic refresher classes are scheduled for the first two weeks in December.

17. County Supervisor’s Report: Sig Hjemvick reported that there will be two County Board Meetings this month – the regular meeting on Tuesday, November 13, 2012 and the budget meeting on Tuesday, November 27. He mentioned a resolution up for approval regarding forming a civil service commission to hire and fire sheriff’s dept. employees. He also briefly brought up cuts in the county budget.

18. Phelps Chamber of Commerce: no report

19. Phelps Town Lakes Committee: no report

20. Phelps Community Development Committee: Gene McCaslin mentioned that they took the fire tower off the agenda for a month due to the elections.

21. Phelps Signage Committee: no report

22. Phelps Planning Commission: Colin Snook reported that the Planning Commission on working on a strategy on how the town should look at the brownfields, town development and the roads. They are working with UW Extension Agent Chris Starks in focusing on where they feel Phelps is and where we should go. They will gather this info. and make a presentation to the full town board. Bill Wilkinson mentioned about possibly doing a time frame on action to be taken.

23. Food Pantry Committee: In October, 151 households were served of which 58 were from Phelps; Also, the Gundersons and Renee Snook resigned from the committee and are looking for someone from Phelps to be on this committee.

24. Museum: Pauleyn Nystrom mentioned that the museum is now closed except by appointment only. They are now working on logging a lot of the items in the museum. They had a roof leak in the building and were fortunately able to cover everything. The Bank did not respond until a week later

and fixed it temporarily. The Board members and committee members have been looking at a few houses in the area to possibly purchase. The hardware store was also looked at and that made the most sense for purchasing. She also mentioned that they will talk to Lac Vieux Dessert tribe in helping obtaining a grant for the purchase of a different building.

Discussion/Action Items Are As Follows:

25. Discussion: North Star Commitment: Supervisor Waier gave an update on North Star. The present CEO is retiring this month and Steve is setting up a meeting with the new CEO replacing him. She is in favor of opening up a facility but they would like to maybe rent or lease a building for a clinic/pharmacy. He brought up to her about having a petition drive in regard to services provided in showing the support from the town. She thought that would enhance them coming to the area.

26. Discussion/Action: Approve 'Thunder Bay Lane' and 'Musky Lane' as the new road names within the Thunder Bay Resort per Vilas County Mapping Request: Supervisor Waier made a motion to approve "Thunder Bay Lane" and "Musky Lane" as the new road names within the Thunder Bay Resort. Supervisor Kimmerling seconded the motion. All voting aye, carried.

27. Discussion/Action: Library Board Member Appointment: A letter from the library board was read regarding long time member Luanne Gregas retiring from the library board as of December 31, 2012. They would like to appoint June Franzen to fulfill the term starting January 1, 2013 and be appointed to serve that board position for the next three year term starting March 1, 2013. Supervisor Waier moved to approve. Supervisor Kimmerling seconded the motion. All voting aye, carried.

28. Discussion/Action: Charter Installation of Lines and Reimbursement for Plant Damage: In bringing in lines, Charter Communication destroyed perennial plants that were planted along STH 17 near Christiansen's. Supervisor Waier met with Charter and they did say they will reimburse for the damage. Supervisor Waier would like to have this on the agenda each month to update the board on the status. Shelly Ray will figure out what has been destroyed and maybe will have to wait until spring to see which perennials survived.

29. Reminder: Budget Hearing and Town of Electors – Tuesday, November 20, 7 PM – Phelps School Commons

30. Reminder: Election cycle begins Dec. 1, 2012 - Circulation of Nomination Papers for Clerk/Treasurer, Constable, Town Chairman, Two Supervisors, Sanitary District Secretary

31. Citizen Input:

- Pauleyn Nystrom – signage committee – requested that someone should contact the Lamberts regarding ordering of road signs. She is also meeting with other residents in town in regard to possibly having an art gallery.
- Senior meals will be moved to Holiday Lodge as of January 1, 2013. The seniors also need a place to park the bus and Supervisor Waier suggested along the fire department.
- Supervisor Brand requested to discuss at the next meeting amendment of dog ordinance.

32. Approve Vouchers: Town Board – The monthly voucher list was approved and signed by the Town Board.

33. Adjournment. A motion was made by Supervisor Waier, seconded by Supervisor Kimmerling, to adjourn. All voting aye, carried. Meeting adjourned at 7:50pm.

/s/Marjorie Hiller, Clerk/Treasurer