

**Resolution 2019-01  
Resolution for the Adoption of a  
PUBLIC PARTICIPATION PLAN (PPP)**

**THE TOWN BOARD DOES HEREBY RESOLVE AS FOLLOWS:**

**WHEREAS, the Town of Phelps is updating its Comprehensive Plan as outlined in Wisconsin Statutes; and**

**WHEREAS, public participation is critical for the development of a plan; and**

**WHEREAS, it is necessary for the Town Board to approve a process to involve Public in the planning effort; and**

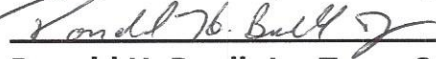
**NOW, THEREFORE, BE IT RESOLVED, that the Phelps Town Board does approve and authorize the Public Participation Plan as attached to this resolution.**


**Adopted this 13<sup>th</sup> day of March, 2019.**


**Phelps Town Board**

  
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**Steve Doyen, Town Chair**

  
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**Eugene McCaslin, Town Supervisor**

  
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**Ronald H. Buell, Jr., Town Supervisor**

  
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**Steve Waier, Town Supervisor**

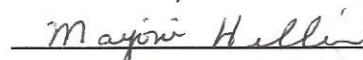
  
\_\_\_\_\_  
**Debbie Vold, Town Supervisor**

Certificate

State of Wisconsin

Town of Phelps

I, Marjorie Hiller, Town Clerk/Treasurer, do hereby certify that the foregoing resolution was duly adopted at a Phelps Town Board meeting, held at the Phelps Fire Station on March 13<sup>th</sup>, 2019.

  
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Marjorie Hiller, Clerk/Treasurer

## **Town of Phelps Public Participation Plan (PPP)**

The Town of Phelps recognizes the importance of public participation in the planning process. As such, a goal during the comprehensive planning process will be to inform and involve the public in updating the planning process.

### **1. Background**

The Town of Phelps recognizes the need to engage the public in the comprehensive planning process. This document sets forth the techniques the Town will use to meet the goal of public participation. Therefore, this Public Participation Plan forms the basic framework for achieving an interactive dialogue between citizens, local decision makers, elected officials, and other interested parties.

The creation of the Public Participation Plan is a task required in meeting the requirements of Wisconsin's Comprehensive Planning Legislation (State Statute 66.1001). As the planning process develops, additional steps may be taken to involve the public.

### **2. Plan Development**

Throughout the plan process, the Planning & Development Commission will provide oversight for the update of the Comprehensive Plan. The Planning & Development Commission will also recommend adoption of the Public Participation Plan to the Town Board.

The public participation plan will incorporate the following:

1. All meetings for the planning process will be posted and open to the public.
2. Plan related materials will be available at the Town Hall for review by the public.
3. The draft plan and maps will be available on the town website for review by the public before the public hearing.
4. A public hearing on the draft plan will be held to solicit comment from the public prior to adoption by the Town Board.
5. The Comprehensive Plan will be distributed as outlined in state statute.

The Planning & Development Commission will review and recommend adoption of the Comprehensive Plan to the Town Board.

### **III. Implementation, Evaluation & Update:**

The Comprehensive Plan will be used as a general guideline for development in the Town. The plan will support the existing zoning and other regulations that the Town has in place.

As with all plans, its is critical for the Comprehensive Plan to be maintained and updated on a regular basis to keep it current as things change.